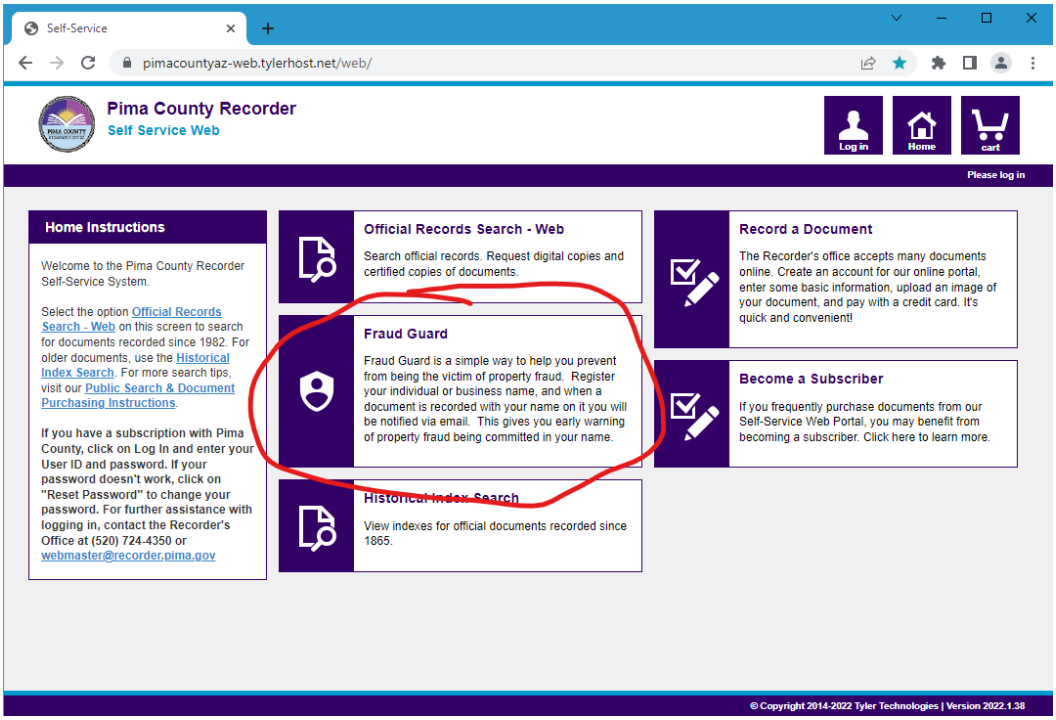
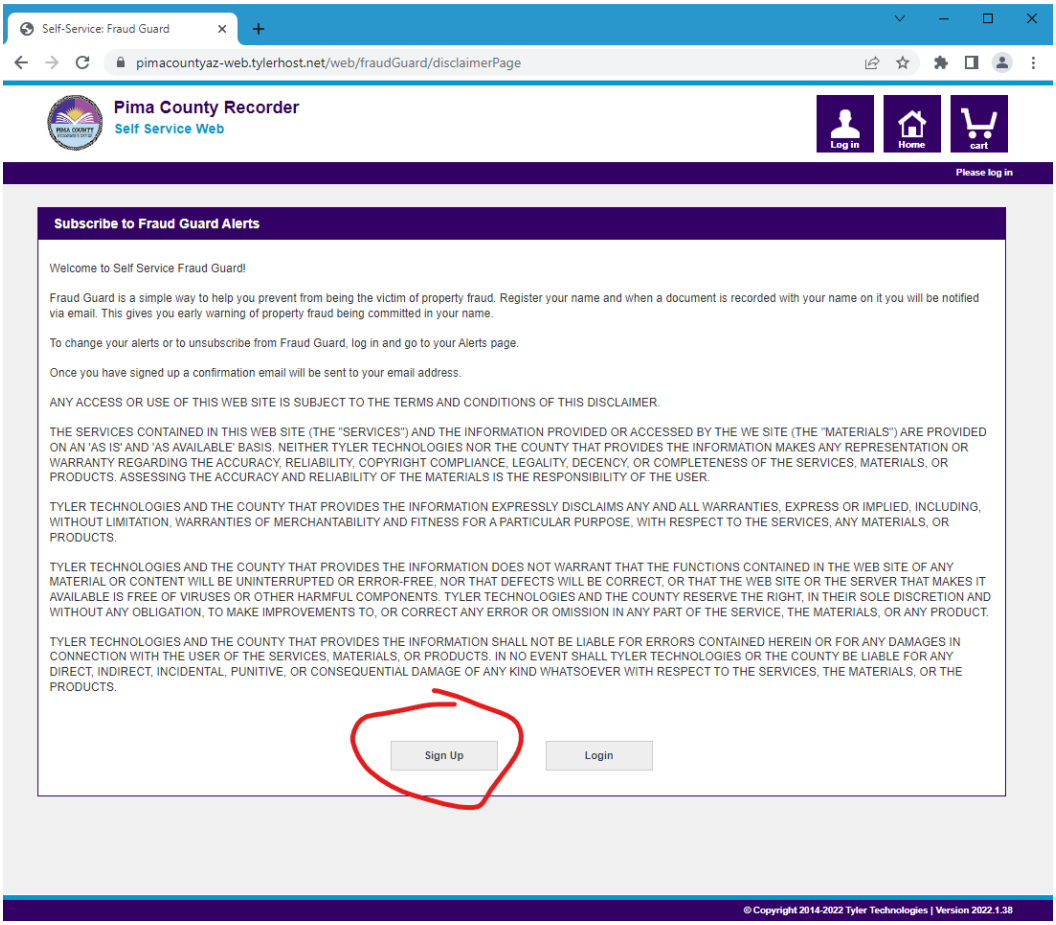
How to set up your Fraud Guard account

Step 1: Create an account

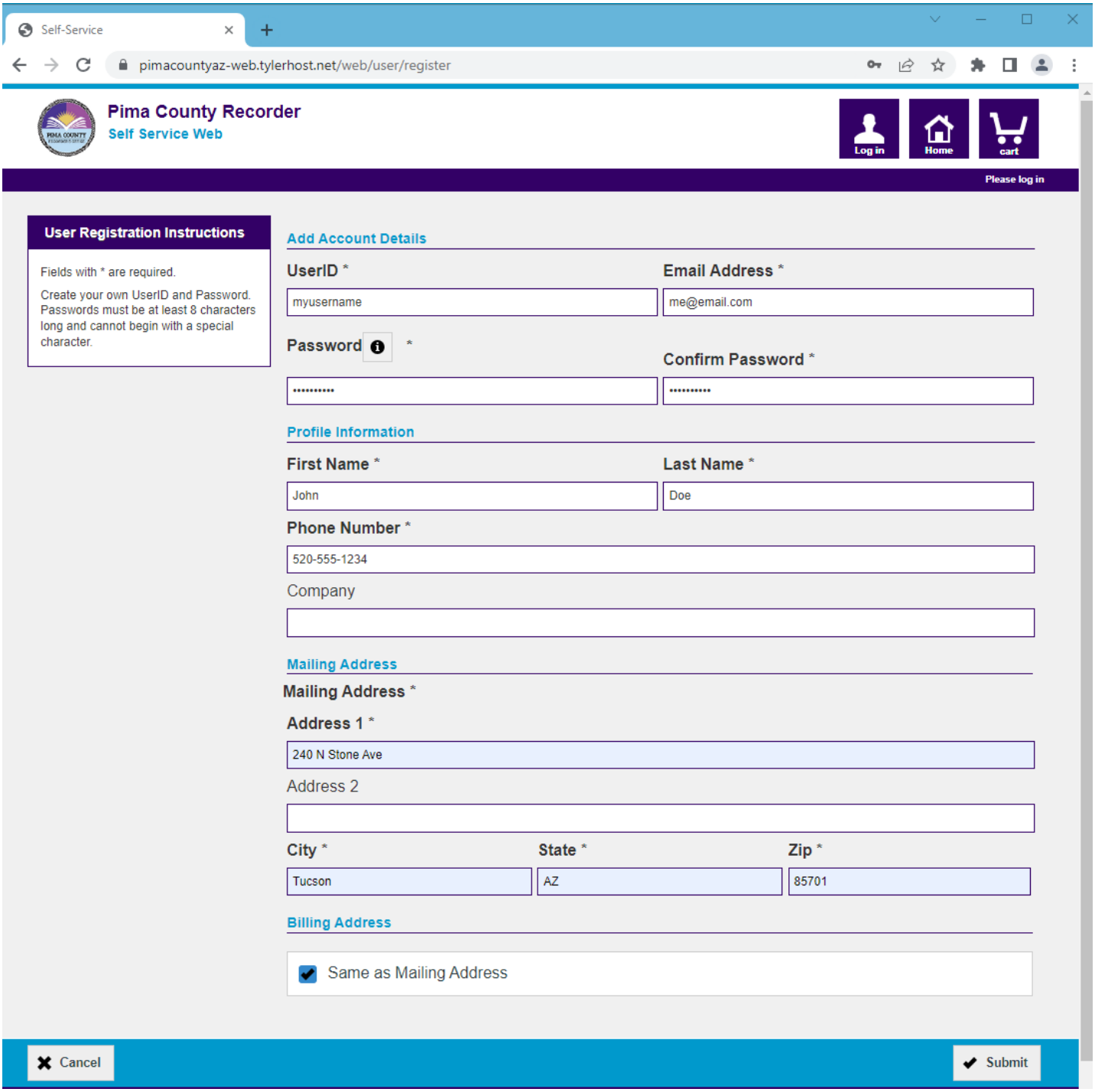
Go to the Pima County Recorder [Self-Service Public Portal] and click on the **Fraud Guard** button.



On the next page, click on the **Sign Up** button:

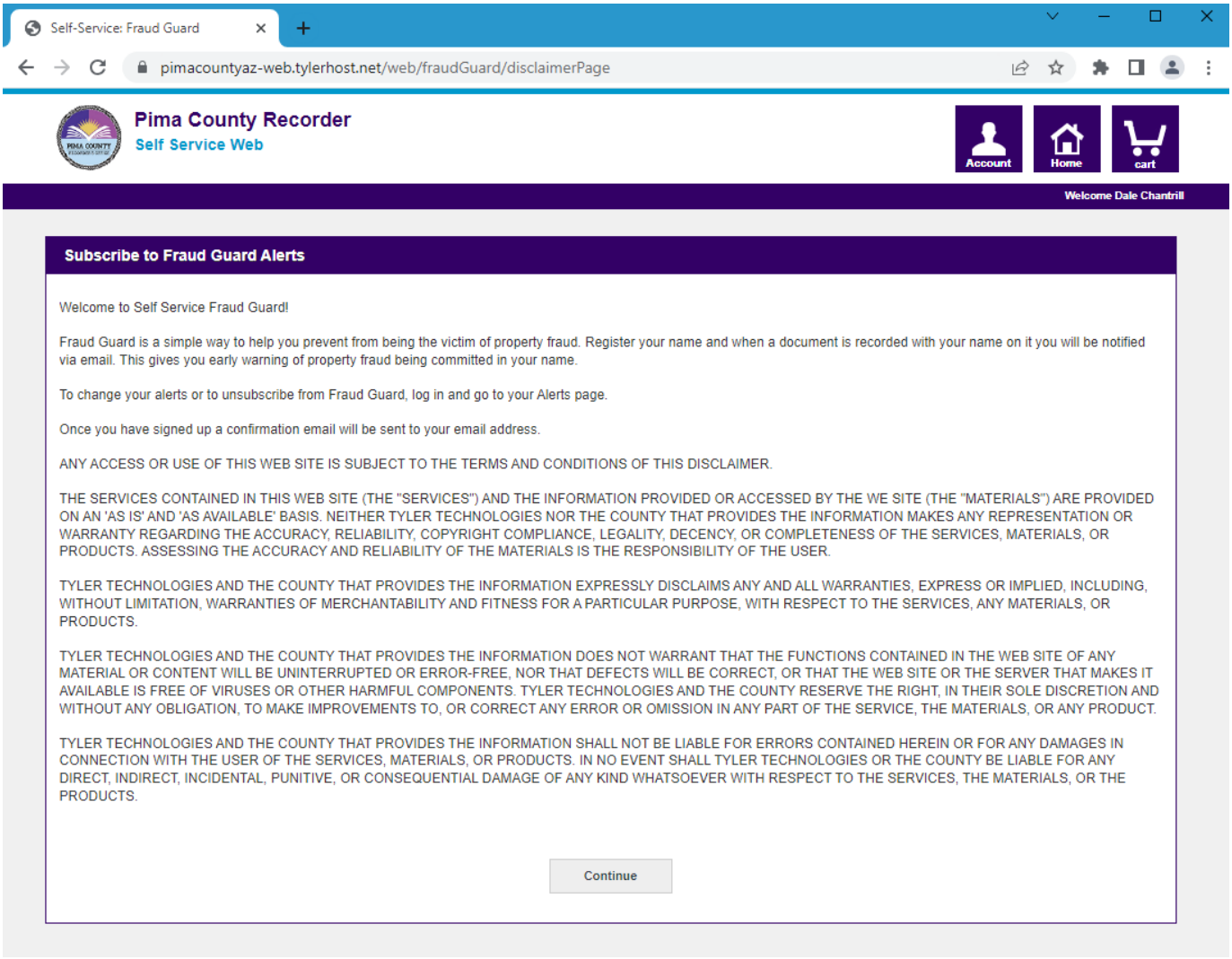
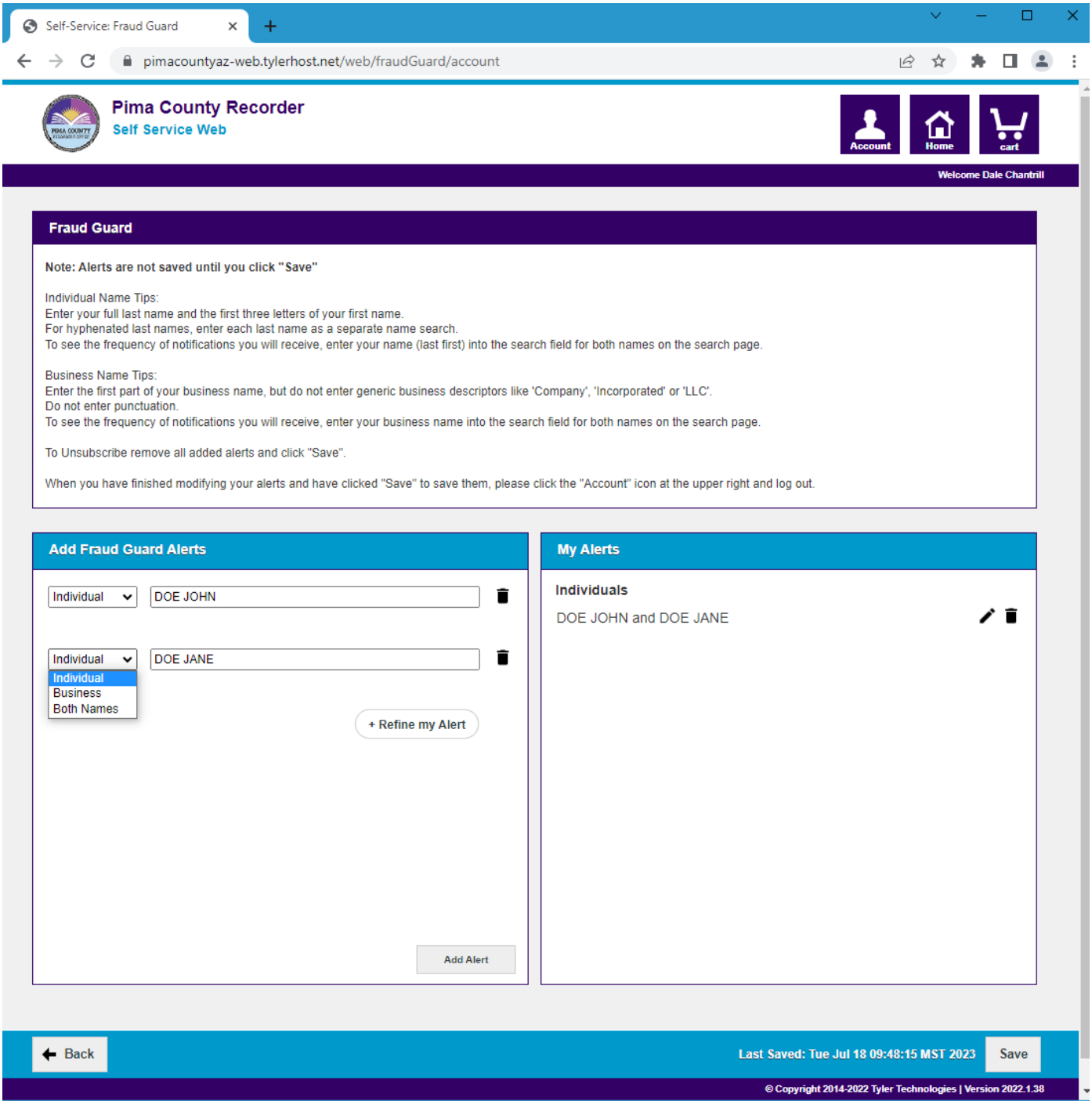


Fill out the Registration Form and then click on the Submit button at the bottom of the page. A verification link will be sent to your email address. Click on the link in the email to verify your email address and activate your account.



Step 2: Set up your Fraud Guard alerts.

Go to the [Self-Service Public Portal] and click on the **Fraud Guard** button as shown above. Then click on the **Login** button and log in with the UserID and Password you provided on the Registration form. Then click on the Continue button at the bottom of the disclaimer page.



On the Fraud Guard page, follow the instructions to add alerts for the individuals or businesses for which you wish to be notified. Type an individual name (last name first) or business name in the text box on the left, then click the **Add Alert** button to add the name to your list of alerts on the right. Use the **Refine my Alert** button to create an alert on multiple names. Be sure to click the **Save** button at the bottom-right corner when you have finished.