Mailing Address
P. O. Box 3145
Tucson, AZ 85702-3145

County Public Service Center
240 North Stone Avenue, 1st Floor
Tucson, AZ

F. Ann Rodriguez
Pima County Recorder

Recording history one document at a time.

Christopher J. Roads
Chief Deputy Recorder
Registrar of Voters
Document Recording: (520) 724-4350
Voter Registration: (520) 724-4330
Fax: (520) 623-1785
www.recorder.pima.gov

Previous Ordinance fees are in GREEN

PIMA COUNTY RECORDER'S CHARGES

For Conducting Jurisdictional Elections
(i.e., Cities, Towns, School Districts, Fire Districts, etc.)

ELECTION COSTS

For Conducting Jurisdictional Elections (i.e., Cities, Towns, School Districts, Fire Districts, etc.)

POLLING PLACE ELECTIONS

Early Ballot Processing	$5.75	$5.75 each★
Permanent Early Voting List (PEVL) Ballots	$3.00	$3.00 each★
Early Ballot Signature Verification	$0.75	$0.75 per signature
Replacement Ballots – Satellite Location	$1.50	$2.00 each
Replacement Ballots – By Mail	$3.00	$3.00 each
Problem Ballots – includes calling the voter, sending them a letter new fee		$6.00 each
Signature Roster Printing (per precinct)	$18.00	$25.00 each
Provisional Ballots	$16.00	$16.00 each
Conditional Provisional Ballots	$5.00	$6.00 each
Regular Hours	$18.13	$20.85 per hour
Overtime Hours	$27.20	$31.27 per hour
Remote Site Computer linked	$400.00	$400.00 flat fee
Remote Site Not computer linked	$200.00	$200.00 flat fee

ALL BALLOT-BY-MAIL ELECTIONS

Mailing of Ballots to Every Active Voter	$2.30	$2.30 each★
Deleted option of an under 50,000 early ballots fee for mailing of ballots in an all ballot by mail election.		
Replacement Ballots – Satellite Location	$1.25	$2.00 each
Replacement Ballots – By Mail	$3.00	$3.00 each
Problem Signature Ballots – inc. calling the voter, sending them a letter	new fee	$6.00 each
Signature Verification	$0.75	$0.75 per signature

OTHER APPLICABLE ELECTION FEES

Voter Registration Maintenance Fee for Active and Inactive Voters	$0.025	$0.05 per voter
Consolidated Election Participation Fee for Active Voters	$0.075	$0.10 per voter♦♦
Team Voting	$60.00	$60.00 per request➢
Special Inserts:		
Single Page – 8 ½ x 4 ½ “ (20 lb. paper minimum)	$0.02	$0.02 per ballot
Multiple pages or larger than 8 ½ x 4 ½ “ (may also result in additional postage cost for Mailed ballot package due to increased weight)	$0.05	$0.05 per ballot
PLUS actual cost for insert printing by vendor		

Mileage will be charged at actual cost based on Pima County Fleet Services Department Motor Pool Charges.

★ Includes postage fees for both the mailing of the ballot package and the return mail of the voted ballot. If postage rate hikes imposed by the United States Postal Service go into effect after the approved date of this Ordinance and Fee Schedule it may result in a fee increase in the same amount.

♦♦ Consolidated Election Participation Fee for Early Ballots include: mailing of the 90-day notification of elections, maintenance fee of the Permanent Early Voting List (PEVL), National Change of Address (NCOA) returned mail notifications.

➢ Emergency voting in hospitals, rest homes, care facilities, etc., for homebound voters, voters unable to note in polling location, and those who need assistance voting their ballot due to medical reasons.

JURISDICTIONAL BOUNDARY CHANGES MAPPING

Computer Coding	$50.00	$50.00 Per Annexation
Map Geocoding (1 hour Minimum)	$20.00	$25.00 Per Hour

VOTER REGISTRATION DATA

The fee for a copy of the voter data provided to political parties is set in A.R.S. §16-168(E). That fee is currently $0.01 per name for the data in electronic form and $0.05 per name for data in paper form.

The fee for data in formats other than provided to the political parties is $0.10 per name.

In addition to the statutory fees for voter data provided in A.R.S. §16-168(E), the following fees will be charged per voter record:

Additional District Assignment Information	$.01	$ .01
Voting History	$.02	.02
Voter Change History	$.02	.02
Age of Voter	$.02	.02
Computer Programming for additional information		
Per hour, 1 hour minimum	$50.00	50.00
Copying fee – includes redaction of confidential data	$1.00	1.00 per page
Certification of Voter Registration	$10.00	10.00 per certification
Replacement of Voter ID Card In Office	$5.00	5.00 each

Deleted mailing labels as they are no longer offered as an option.

RECORDER'S SUBSCRIPTION FEES

Bulk Purchases
Minimum of $5,000.00 to start up a new account with $50.00 applied to a non-refundable set-up fee and the balance applied to the pre-paid balance. This is a new option.

For accessing images of recorded documents on the Pima County Recorder's secure web site, the following subscription fees will apply:

Bulk Purchase of all document images	$0.04 per image	$0.03
Bulk Purchase of all daily indexing	0.03 per index	$0.02
Bulk Purchase of cross references for indexing	0.03 per index	new option
Bulk Purchase of images of selected document types	0.07 per image*	
Bulk Purchase of selected index types	0.07 per index*	
Bulk Purchase of selected cross reference types	0.07 per index*	

*The ability to select certain types of documents is a new option.
**Deleted the option of purchasing Affidavits of Value images for flat fee of $60.00 per month.

One Time Bulk Purchases of Historical Images and Data This is a new option

One Time Bulk Purchase of all historical document images	$0.05 per image
One Time Bulk Purchase of all historical daily indexes	0.04 per index
One Time Bulk Purchase of all historical cross references	0.04 per index
One Time Bulk Purchase of selected historical document images	$0.08 per image
One Time Bulk Purchase of selected historical daily indexes	0.08 per index
One Time Bulk Purchase of selected historical cross references	0.08 per index

Web Subscriber Services
Minimum of $100.00 to start up a new account with $50.00 applied to a non-refundable set-up fee and $50.00 applied to the pre-paid balance. No Change to this fee

Web access to individual document images	$ 0.24 per document	$0.225
Web access to individual map images	3.00 per image	$3.00

*Deleted the option of getting the daily docket of images or Affidavits of Value in CD format.

Additional fees for recorded documents

Fee to return documents improperly submitted for recordation	$5.00 per document	$5.00
Blank recording forms	$3.00 per form	$3.00

2% convenience fee on all credit and debit card transactions This is a new fee

CANDIDATE EARLY BALLOT LISTS FEE SCHEDULE-No Fee Changes
PRIMARY ELECTIONS – State and Federal Elections, Countywide Special Elections

1. Early Ballot request data for State and Federal Primary Elections.
2. Number of Registered Voters determined on the 60th day preceding the Primary Election.
3. Prices shown in Columns 2 and 3 are per Party Affiliation: *Democrat*, *Republican* and/or *Others.*
4. Fees will be calculated in the following manner:
   a. Determine which Party data are desired (*Democrats*, *Republicans* and/or *Others*).
   b. Determine how many Voters of *each* Party are registered in the desired District using the figures from the Recorder's website.
   c. Find the row containing that number in Column 1. Use the Price Per Party Affiliation figures in Column 2 for the Early Ballot List, and the figures in Column 3 for the Returned Ballot List.
   d. EXAMPLE: Candidate John Doe subscribes to the list of all Democrats and Independents who request an Early Ballot in his District. There are 173,280 Democrats and 92,621 Independents. Using the schedule below, Mr. Doe will pay $360.00 for Democrats plus $200.00 for Others for the Early Ballot List. If he decides he wants to also purchase the Returned Ballot List, he will add an additional $190.00 for Democrats plus $110.00 for Others. His total for the subscription will be $860.00.
5. **If the request is for all political parties and Others, and all such ballot returns, then the maximum charge shall be $1,020.00.**

1. NUMBER OF REGISTERED VOTERS IN DISTRICT	*2. EARLY BALLOT LIST PRICE PER PARTY AFFILIATION*	*3. RETURNED BALLOT LIST PRICE PER PARTY AFFILIATION*
0 – 10,000	$ 20.00	$ 20.00
10,001 – 20,000	40.00	30.00
20,001 – 30,000	60.00	40.00
30,001 – 40,000	80.00	50.00
40,001 – 50,000	100.00	60.00
50,001 – 60,000	120.00	70.00
60,001 – 70,000	140.00	80.00
70,001 – 80,000	160.00	90.00
80,001 – 90,000	180.00	100.00
90,001 – 100,000	200.00	110.00
100,001 – 110,000	220.00	120.00
110,001 – 120,000	240.00	130.00
120,001 – 130,000	260.00	140.00
130,001 – 140,000	280.00	150.00
140,001 – 150,000	300.00	160.00
150,001 – 160,000	320.00	170.00
160,001 – 170,000	340.00	180.00
170,001 – 180,000	360.00	190.00
180,001 – 190,000	380.00	200.00
190,001 – 200,000	400.00	210.00
200,001 – 210,000	420.00	220.00
210,001 – 220,000	440.00	230.00
220,001 – 230,000	460.00	240.00
230,001 – 240,000	480.00	250.00
240,001 – 250,000	500.00	260.00
250,001 – 260,000	520.00	270.00
260,001 – 270,000	540.00	280.00
270,001 – 280,000	560.00	290.00

CANDIDATE EARLY BALLOT LISTS FEE SCHEDULE-No Fee Changes
GENERAL ELECTIONS – State and Federal Elections, Countywide Special Elections

1. Early Ballot request data for State and Federal General Elections.
2. Number of Registered Voters determined on the 60th day preceding the General Election.
3. Prices shown in Columns 2 and 3 are per Party Affiliation: *Democrat*, *Republican* and/or *Others.*
4. Fees will be calculated in the following manner:
   a. Determine which Party data are desired (*Democrats*, *Republicans* and/or *Others*).
   b. Determine how many Voters of *each* Party are registered in the desired District using the figures from the Recorder's website.
   c. Find the row containing that number in Column 1. Use the Price Per Party Affiliation figures in Column 2 for the Early Ballot List, and the figures in Column 3 for the Returned Ballot List.
   d. EXAMPLE: Candidate John Doe subscribes to the list of all Democrats and Independents who request an Early Ballot in his District. There are 173,280 Democrats and 92,621 Independents. Using the schedule below, Mr. Doe will pay $380.00 for Democrats plus $220.00 for Others for the Early Ballot List. If he decides he wants to also purchase the Returned Ballot List, he will add an additional $360.00 for Democrats plus $200.00 for Others. His total for the subscription will be $1,160.00.
5. **If the request is for all political parties and Others, and all such ballot returns, then the maximum charge shall be $1,380.00.**

1. NUMBER OF REGISTERED VOTERS IN DISTRICT	*2. EARLY BALLOT LIST PRICE PER PARTY AFFILIATION*	*3. RETURNED BALLOT LIST PRICE PER PARTY AFFILIATION*
0 – 10,000	$ 40.00	$ 20.00
10,001 – 20,000	60.00	40.00
20,001 – 30,000	80.00	60.00
30,001 – 40,000	100.00	80.00
40,001 – 50,000	120.00	100.00
50,001 – 60,000	140.00	120.00
60,001 – 70,000	160.00	140.00
70,001 – 80,000	180.00	160.00
80,001 – 90,000	200.00	180.00
90,001 – 100,000	220.00	200.00
100,001 – 110,000	240.00	220.00
110,001 – 120,000	260.00	240.00
120,001 – 130,000	280.00	260.00
130,001 – 140,000	300.00	280.00
140,001 – 150,000	320.00	300.00
150,001 – 160,000	340.00	320.00
160,001 – 170,000	360.00	340.00
170,001 – 180,000	380.00	360.00
180,001 – 190,000	400.00	380.00
190,001 – 200,000	420.00	400.00
200,001 – 210,000	440.00	420.00
210,001 – 220,000	460.00	440.00
220,001 – 230,000	480.00	460.00
230,001 – 240,000	500.00	480.00
240,001 – 250,000	520.00	500.00
250,001 – 260,000	540.00	520.00
260,001 – 270,000	560.00	540.00
270,001 – 280,000	580.00	560.00

CANDIDATE EARLY BALLOT LISTS-No Fee Changes
FEE SCHEDULE FOR PRIMARY (March) & GENERAL (May) ELECTIONS
Non-State and Non-Federal Elections

POLLING PLACE ELECTIONS

NUMBER OF REGISTERED VOTERS VOTERS IN DISTRICT	*LIST OF EARLY BALLOT REQUESTS*	*LIST OF RETURNED BALLOTS*
0 – 10,000	$ 10.00	$ 10.00
10,001 – 20,000	20.00	10.00
20,001 – 30,000	30.00	20.00
30,001 – 40,000	40.00	30.00
40,001 – 50,000	50.00	40.00
50,001 – 60,000	60.00	50.00
60,001 – 70,000	70.00	60.00
70,001 – 80,000	80.00	70.00
80,001 – 90,000	90.00	80.00
90,001 – 100,000	100.00	90.00
100,001 – 110,000	110.00	100.00
110,001 – 120,000	120.00	110.00
120,001 – 130,000	130.00	120.00
130,001 – 140,000	140.00	130.00
140,001 – 150,000	150.00	140.00
150,001 – 160,000	160.00	150.00
160,001 – 170,000	170.00	160.00
170,001 – 180,000	180.00	170.00
180,001 – 190,000	190.00	180.00
190,001 – 200,000	200.00	190.00
200,001 – 210,000	210.00	200.00
210,001 – 220,000	220.00	210.00
220,001 – 230,000	230.00	220.00
230,001 – 240,000	240.00	230.00
240,001 – 250,000	250.00	240.00
250,001 – 260,000	260.00	250.00
260,001 – 270,000	270.00	260.00
270,001 – 280,000	280.00	270.00

CANDIDATE EARLY BALLOT LISTS-No Fee Changes
FEE SCHEDULE FOR PRIMARY (March) & GENERAL (May) ELECTIONS
Non-State and Non-Federal Elections

ALL BALLOT-BY-MAIL ELECTIONS

NUMBER OF REGISTERED VOTERS VOTERS IN DISTRICT	*LIST OF EARLY BALLOT REQUESTS*	*LIST OF RETURNED BALLOTS*
0 – 10,000	$ 40.00	$ 20.00
10,001 – 20,000	60.00	40.00
20,001 – 30,000	80.00	60.00
30,001 – 40,000	100.00	80.00
40,001 – 50,000	120.00	100.00
50,001 – 60,000	140.00	120.00
60,001 – 70,000	160.00	140.00
70,001 – 80,000	180.00	160.00
80,001 – 90,000	200.00	180.00
90,001 – 100,000	220.00	200.00
100,001 – 110,000	240.00	220.00
110,001 – 120,000	260.00	240.00
120,001 – 130,000	280.00	260.00
130,001 – 140,000	300.00	280.00
140,001 – 150,000	320.00	300.00
150,001 – 160,000	340.00	320.00
160,001 – 170,000	360.00	340.00
170,001 – 180,000	380.00	360.00
180,001 – 190,000	400.00	380.00
190,001 – 200,000	420.00	400.00
200,001 – 210,000	440.00	420.00
210,001 – 220,000	460.00	440.00
220,001 – 230,000	480.00	460.00
230,001 – 240,000	500.00	480.00
240,001 – 250,000	520.00	500.00
250,001 – 260,000	540.00	520.00
260,001 – 270,000	560.00	540.00
270,001 – 280,000	580.00	560.00