



P. O. Box 3145
Tucson, AZ 85702-3145

Christopher J. Roads
Chief Deputy Recorder
Registrar of Voters

Located in the Old Courthouse at:
115 North Church Avenue, Tucson, AZ

F. Ann Rodriguez
Pima County Recorder

Document Recording: (520) 740-4350
Voter Registration: (520) 740-4330
Fax: (520) 623-1785

<http://www.recorder.pima.gov>

Recording history one document at a time.

PIMA COUNTY RECORDER'S CHARGES

For Conducting Jurisdictional Elections
(i.e., Cities, Towns, School Districts, Fire Districts, etc.)

ELECTION COSTS

POLLING PLACE ELECTIONS

Early Ballot Processing	\$5.75 Each ★
Permanent Early Voting List (PEVL) Ballots	\$3.00 Each ★
Early Ballot Signature Verification	\$0.75 Each
Replacement Ballots – Satellite Location	\$1.50 Each
Replacement Ballots – By Mail	\$3.00 Each
Signature Roster Printing (per precinct)	\$18.00 Each
Provisional Ballots	\$16.00 Each
Conditional Provisional Ballots	\$5.00 Each
Regular Hours	\$18.13 Per Hour
Overtime Hours	\$27.20 Per Hour
Remote Site Computer Linked	\$400.00 Flat Fee
Remote Voting Site Not Computer Linked	\$200.00 Flat Fee

ALL BALLOT-BY-MAIL ELECTIONS

Mailing of Ballots to Every Active Voter	
Under 50,000 Early Ballots	\$1.95 Each ★
50,000 or more Early Ballots ❖	\$2.30 Each ★
Replacement Ballots – Satellite Location	\$1.25 Each
Replacement Ballots – By Mail	\$3.00 Each
Signature Verification Cost	\$0.75 Per Signature

PIMA COUNTY RECORDER'S CHARGES

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OTHER APPLICABLE ELECTION FEES

Voter Registration Maintenance Fee◆◆	2½¢ Per Voter
Consolidated Election Participation Fee for Early Ballots▶▶▶	7½¢ Per Voter
Team Voting†	\$60.00 Per Request
Special Inserts:	
Single Page - 8½ x 4½” (20 lb. paper minimum)	\$0.02 Per Ballot
Multiple Pages or larger than 8½ x 4½” (May also result in additional postage cost for mailed ballot package due to increased weight)	\$0.05 Per Ballot
PLUS actual cost for insert printing	Cost

Mileage will be charged at actual cost based on Pima County Automotive Services Department Motor Pool charges.

- ★ Includes postage fees for both the mailing of the ballot package and the return mail of the voted ballot. Postage rate hikes imposed by the United States Postal Service which take effect after the effective date of this Ordinance and Fee Schedule may result in a fee increase in the same amount.
- ◆◆ Active and Inactive voters.
- ▶▶▶ Consolidated Election Participation Fee for Early Ballots include: mailing of the 90-day notification of elections, maintenance fee of the Permanent Early Voting List (PEVL), National Change Of Address (NCOA) returned mail notifications. This charge is for Polling Place Elections, ONLY.
- ❖ 50,000 early ballots is based on either a single jurisdiction or all jurisdictions combined that are conducting elections in Pima County at the same time which result in 50,000 or more early ballots being mailed. This will necessitate using an outside vendor due to the increased volume of mailed ballots.
- † Emergency voting in hospitals, rest homes, care facilities, etc., for homebound voters, voters unable to vote in polling location, and those who need assistance voting their ballot due to medical reasons.

JURISDICTIONAL BOUNDARY CHANGES MAPPING

Computer coding	\$50.00 Per Annexation
Map Geocoding (1 Hour Minimum)	\$20.00 Per Hour

PIMA COUNTY RECORDER'S CHARGES

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VOTER REGISTRATION DATA

In addition to the statutory fees for voter data provided in A.R.S. §16-168(E), the following fees will be charged per voter record:

Additional District Assignment Information	\$.01
Voting History	.02
Voter Change History	.02
Age Of Voter	\$.02
Mailing Labels (1" X 2.63" – 30 Per Page)	.20 Per Label
Computer Programming For Additional Information Per Hour, 1 Hour Minimum	50.00
Copying Fee – Includes Redaction Of Confidential Data	1.00 Per Page
Certification Of Voter Registration	10.00 Per Certification
Replacement of Voter ID Card	5.00 Each

RECORDER'S WEB SITE SUBSCRIPTION FEES

For accessing images of recorded documents on the Pima County Recorder's secure web site, the following subscription fees will apply:

Affidavits of Value Images

\$60.00 per month to be paid in advance for a minimum of three month increments for unlimited affidavits of value.

Recorded Documents Images and Map Images

Includes Affidavits of Value

- A. \$0.225 per image viewed and \$3.00 per map page viewed (minimum of \$45.00 to add to an existing customer's pre-paid balance)

Subscriber Services

Minimum of \$100.00 to start up a new account with \$50.00 applied to a non-refundable set-up fee and \$50.00 applied to the pre-paid balance.

PIMA COUNTY RECORDER'S CHARGES

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ADDITIONAL FEES FOR RECORDED DOCUMENTS

Direct download of daily indexing	\$.02 per Index Reference*
Direct download of daily docket of images or Affidavits of Value	.03 per image
CD format of daily docket of images or Affidavits of Value	.03 per image
Fee to return documents improperly submitted for recordation	3.00 per document
Blank Recording Forms	3.00 per form

* Index Reference consists of the document type, grantor and grantee listing as separate index references. Minimum fee of \$.06 per document for one grantor, one grantee and document type references. Additional fee charged for additional grantors and grantees.

PIMA COUNTY RECORDER'S CHARGES

**CANDIDATE EARLY BALLOT LISTS FEE SCHEDULE
PRIMARY ELECTIONS – State and Federal Elections, Countywide Special Elections**

1. Early Ballot request data for State and Federal Primary Elections.
2. Number of Registered Voters determined on the 60th day preceding the Primary Election.
3. Prices shown in Columns 2 and 3 are per Party Affiliation: *Democrat, Republican* and/or *Others*.
4. Fees will be calculated in the following manner:
 - a. Determine which Party data are desired (*Democrats, Republicans* and/or *Others*).
 - b. Determine how many Voters of *each* Party are registered in the desired District using the figures from the Recorder's website.
 - c. Find the row containing that number in Column 1. Use the Price Per Party Affiliation figures in Column 2 for the Early Ballot List, and the figures in Column 3 for the Returned Ballot List.
 - d. **EXAMPLE:** Candidate John Doe subscribes to the list of all Democrats and Independents who request an Early Ballot in his District. There are 173,280 Democrats and 92,621 Independents. Using the schedule below, Mr. Doe will pay \$360.00 for Democrats plus \$200.00 for Others for the Early Ballot List. If he decides he wants to also purchase the Returned Ballot List, he will add an additional \$190.00 for Democrats plus \$110.00 for Others. His total for the subscription will be \$860.00.
5. **If the request is for all political parties and Others, and all such ballot returns, then the maximum charge shall be \$1,020.00.**

1. NUMBER OF REGISTERED VOTERS IN DISTRICT	2. EARLY BALLOT LIST PRICE PER PARTY AFFILIATION	3. RETURNED BALLOT LIST PRICE PER PARTY AFFILIATION
0 – 10,000	\$ 20.00	\$ 20.00
10,001 – 20,000	40.00	30.00
20,001 – 30,000	60.00	40.00
30,001 – 40,000	80.00	50.00
40,001 – 50,000	100.00	60.00
50,001 – 60,000	120.00	70.00
60,001 – 70,000	140.00	80.00
70,001 – 80,000	160.00	90.00
80,001 – 90,000	180.00	100.00
90,001 – 100,000	200.00	110.00
100,001 – 110,000	220.00	120.00
110,001 – 120,000	240.00	130.00
120,001 – 130,000	260.00	140.00
130,001 – 140,000	280.00	150.00
140,001 – 150,000	300.00	160.00
150,001 – 160,000	320.00	170.00
160,001 – 170,000	340.00	180.00
170,001 – 180,000	360.00	190.00
180,001 – 190,000	380.00	200.00
190,001 – 200,000	400.00	210.00
200,001 – 210,000	420.00	220.00
210,001 – 220,000	440.00	230.00
220,001 – 230,000	460.00	240.00
230,001 – 240,000	480.00	250.00
240,001 – 250,000	500.00	260.00
250,001 – 260,000	520.00	270.00
260,001 – 270,000	540.00	280.00
270,001 – 280,000	560.00	290.00

PIMA COUNTY RECORDER'S CHARGES

**CANDIDATE EARLY BALLOT LISTS FEE SCHEDULE
GENERAL ELECTIONS – State and Federal Elections, Countywide Special Elections**

1. Early Ballot request data for State and Federal General Elections.
2. Number of Registered Voters determined on the 60th day preceding the General Election.
3. Prices shown in Columns 2 and 3 are per Party Affiliation: *Democrat, Republican* and/or *Others*.
4. Fees will be calculated in the following manner:
 - a. Determine which Party data are desired (*Democrats, Republicans* and/or *Others*).
 - b. Determine how many Voters of *each* Party are registered in the desired District using the figures from the Recorder's website.
 - c. Find the row containing that number in Column 1. Use the Price Per Party Affiliation figures in Column 2 for the Early Ballot List, and the figures in Column 3 for the Returned Ballot List.
 - d. **EXAMPLE:** Candidate John Doe subscribes to the list of all Democrats and Independents who request an Early Ballot in his District. There are 173,280 Democrats and 92,621 Independents. Using the schedule below, Mr. Doe will pay \$380.00 for Democrats plus \$220.00 for Others for the Early Ballot List. If he decides he wants to also purchase the Returned Ballot List, he will add an additional \$360.00 for Democrats plus \$200.00 for Others. His total for the subscription will be \$1,160.00.
5. **If the request is for all political parties and Others, and all such ballot returns, then the maximum charge shall be \$1,380.00.**

1. NUMBER OF REGISTERED VOTERS IN DISTRICT	2. EARLY BALLOT LIST PRICE PER PARTY AFFILIATION	3. RETURNED BALLOT LIST PRICE PER PARTY AFFILIATION
0 – 10,000	\$ 40.00	\$ 20.00
10,001 – 20,000	60.00	40.00
20,001 – 30,000	80.00	60.00
30,001 – 40,000	100.00	80.00
40,001 – 50,000	120.00	100.00
50,001 – 60,000	140.00	120.00
60,001 – 70,000	160.00	140.00
70,001 – 80,000	180.00	160.00
80,001 – 90,000	200.00	180.00
90,001 – 100,000	220.00	200.00
100,001 – 110,000	240.00	220.00
110,001 – 120,000	260.00	240.00
120,001 – 130,000	280.00	260.00
130,001 – 140,000	300.00	280.00
140,001 – 150,000	320.00	300.00
150,001 – 160,000	340.00	320.00
160,001 – 170,000	360.00	340.00
170,001 – 180,000	380.00	360.00
180,001 – 190,000	400.00	380.00
190,001 – 200,000	420.00	400.00
200,001 – 210,000	440.00	420.00
210,001 – 220,000	460.00	440.00
220,001 – 230,000	480.00	460.00
230,001 – 240,000	500.00	480.00
240,001 – 250,000	520.00	500.00
250,001 – 260,000	540.00	520.00
260,001 – 270,000	560.00	540.00
270,001 – 280,000	580.00	560.00

**CANDIDATE EARLY BALLOT LISTS
FEE SCHEDULE FOR PRIMARY (March) & GENERAL (May) ELECTIONS
Non-State and Non-Federal Elections**

POLLING PLACE ELECTIONS

NUMBER OF REGISTERED VOTERS VOTERS IN DISTRICT	LIST OF EARLY BALLOT REQUESTS	LIST OF RETURNED BALLOTS
0 – 10,000	\$ 10.00	\$ 10.00
10,001 – 20,000	20.00	10.00
20,001 – 30,000	30.00	20.00
30,001 – 40,000	40.00	30.00
40,001 – 50,000	50.00	40.00
50,001 – 60,000	60.00	50.00
60,001 – 70,000	70.00	60.00
70,001 – 80,000	80.00	70.00
80,001 – 90,000	90.00	80.00
90,001 – 100,000	100.00	90.00
100,001 – 110,000	110.00	100.00
110,001 – 120,000	120.00	110.00
120,001 – 130,000	130.00	120.00
130,001 – 140,000	140.00	130.00
140,001 – 150,000	150.00	140.00
150,001 – 160,000	160.00	150.00
160,001 – 170,000	170.00	160.00
170,001 – 180,000	180.00	170.00
180,001 – 190,000	190.00	180.00
190,001 – 200,000	200.00	190.00
200,001 – 210,000	210.00	200.00
210,001 – 220,000	220.00	210.00
220,001 – 230,000	230.00	220.00
230,001 – 240,000	240.00	230.00
240,001 – 250,000	250.00	240.00
250,001 – 260,000	260.00	250.00
260,001 – 270,000	270.00	260.00
270,001 – 280,000	280.00	270.00

**CANDIDATE EARLY BALLOT LISTS
FEE SCHEDULE FOR PRIMARY (March) & GENERAL (May) ELECTIONS
Non-State and Non-Federal Elections**

ALL BALLOT-BY-MAIL ELECTIONS

NUMBER OF REGISTERED VOTERS VOTERS IN DISTRICT	LIST OF EARLY BALLOT REQUESTS	LIST OF RETURNED BALLOTS
0 – 10,000	\$ 40.00	\$ 20.00
10,001 – 20,000	60.00	40.00
20,001 – 30,000	80.00	60.00
30,001 – 40,000	100.00	80.00
40,001 – 50,000	120.00	100.00
50,001 – 60,000	140.00	120.00
60,001 – 70,000	160.00	140.00
70,001 – 80,000	180.00	160.00
80,001 – 90,000	200.00	180.00
90,001 – 100,000	220.00	200.00
100,001 – 110,000	240.00	220.00
110,001 – 120,000	260.00	240.00
120,001 – 130,000	280.00	260.00
130,001 – 140,000	300.00	280.00
140,001 – 150,000	320.00	300.00
150,001 – 160,000	340.00	320.00
160,001 – 170,000	360.00	340.00
170,001 – 180,000	380.00	360.00
180,001 – 190,000	400.00	380.00
190,001 – 200,000	420.00	400.00
200,001 – 210,000	440.00	420.00
210,001 – 220,000	460.00	440.00
220,001 – 230,000	480.00	460.00
230,001 – 240,000	500.00	480.00
240,001 – 250,000	520.00	500.00
250,001 – 260,000	540.00	520.00
260,001 – 270,000	560.00	540.00
270,001 – 280,000	580.00	560.00